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## sample student

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Feb 27, 2014

SMCCCD - Office of Human Resources  
3401 CSM Drive  
San Mateo, CA 94402

Attn: Dr. David Johnson, Dean, Division of Humanities & Social Sciences, Cañada College  
Re: English Instructor, Position #3F0109, Posting #0600987

Dean Johnson and the faculty selection committee,

I'm writing to express my keen interest in joining your English faculty at Cañada College.

My degrees are in writing, poetry and literary theory with concentrations in arts pedagogy, adult literacy and reading. Those passions should tell you a lot about the kind of teacher I am as well as the one I want to be.

I am the sum of my experiences, after all. I attended community college at Cabrillo College in Aptos, California, transferred to the University of Oregon for a BA in literary theory and modern poetry, finally pursuing a Masters degree in critical literary studies from California Institute of the Arts.

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These are some of the professional experiences that inform my work: teaching and mentoring foreign language instructors in Mongolia; tutoring in an adult literacy program in Oregon; creating an arts outreach program for LGBTQ youth in west Los Angeles; teaching critical writing to young performers at an arts college; offering various levels of reading and writing instruction at multiple community colleges; developing business writing curriculum for ESOL graduate students at San Francisco State; offering social service intervention for indigent HIV+ communities in San Francisco. I've co-authored a teaching book, written grant proposals for educational initiatives on a national level, presented talks at conferences and been published in a hometown newspaper calling for support for struggling teachers overseas.

We live in an uncertain world with ever shifting academic, vocational, and economic landscapes – it's my responsibility to remain as passionate and informed as I can about what I do so that I can translate that world to my students in useful and inspired ways. It's what I came here to do, and I'm very good at it.

You can reach me through the contact information listed atop this letter. I look forward to hearing from you.

Most respectfully,

Sample Student